	Centre Number	Candidate Number	
Candidate Name			

EXAMINATIONS COUNCIL OF ZAMBIA

Examination for General Certificate of Education Ordinary Level

English Language

1121/2

Paper 2

Friday

1 JULY 2016

Candidates answer on the question paper No additional materials are required

Time: 2 hours

Marks: 60

Instructions to Candidates

- Write your name, centre number and candidate number in the spaces at the top of this page.
- There are three (3) questions in this paper.
- 3 Answer all questions.
- Write your answers in the spaces provided on the question paper.

Cell phones are not allowed in the examination room.

For Exami	ner's Use
1	
2	
3	
Tolai	

Answer all three questions

Question 1: Summary [20 Marks]

Read the following passage carefully and then answer the question that follows.

- Delegation means assigning a fraction of your leadership duties to your subordinates. You delegate not because you cannot do the job but because your busy schedule cannot accommodate all your duties. It is absolutely necessary for a leader to ensure that delegated responsibilities are clear and effectively communicated.
- The most obvious advantage of delegation is the increase in the leader's effectiveness and efficiency. There is need to critically look at the delegated job and determine its impact on your organisation's big picture. If the job is central to the core values of the organisation, you ought to do it yourself.
- Delegation results in motivation and mentoring. By giving your job to your subordinates, you not only build in them a higher sense of belonging but also motivate them to meet the challenges of the job without fail. You are supposed to establish checking mechanisms and be within reach for easy consultations. A subordinate sees a delegated job as a special assignment different from the daily routine of corporate functions. A leader needs to offer proper guidance in order to realise the goals of the organisation. With a view to selecting the right person to assume delegated responsibilities, you ought to know the abilities, talents, skills, attitude and motivation of each member of your staff; otherwise you will engage a turtle in a sprint.
- Delegation prolongs your leadership's lifespan. By shedding your workload, you save your energy and time for core functions and duck stress to stay afresh. It is advisable for you to tell your subordinate what you are aiming at and specify the scope, standard, quality and the deadline for completion of the tasks you have delegated. If you fail to do this, your subordinate may fail to deliver according to your purpose and expectation. Delegation serves as a means of developing your staff. Workers are encouraged to seek more knowledge and expand the frontier of their creativity when they take charge of unusual leadership roles. A leader should therefore let his or her staff off to put their skills into creative use. When you ask a member of your staff to do a task on your behalf, you must give him or her authority to do it. For example, if your subordinate is a line supervisor, he or she should be given the authority to decide and direct the course of production and the staff in his or her line.
- In spite of its advantages, you may still loathe delegation if you fear that the delegated tasks may not be done to your satisfaction or that it may take a longer time than you will have to do it yourself. Whether the job is done well or comes short of your specification and expectation, praise the staff for their efforts and point

[Turn over

out the flaws where it is fitting. In certain instances, delegation may be disadvantageous as it may empower your subordinates who may leave for greener pastures after being armed with new skills. Good leaders should strive as much as possible to infuse their subordinates with courage and inspiration to dare to be creative and painstaking. If successful leadership is joint, then delegation has a critical role to play in any organisation.

(From 'New African' - April - 2008)

In not more than 135 words, explain what you should do as a leader to ensure that there is effective delegation. The summary has been started for you.
In order to ensure that there is effective delegation, you as a leader should

English/1121/2/2016

Pag	ne 4 of 9	
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Que	estion 2: Comprehension	[20 Marks]
	d the following passage caref	ully and then answer the questions that
Den	itistry	
1	tooth loss. Many were disfigured citizens suffered malnutrition an	entistry, people commonly suffered toothache and d by dark, crooked or missing teeth. Toothless senior and early death because they were unable to chew. To be free of toothache, keep their teeth throughout mile.
2	To avoid toothache and tooth loss, modern dentistry emphasises education and regular checkups. However, many people avoid the dentist. Some neglect dental treatment out of indifference. Others are <u>deterred</u> by the expense while others are just afraid. Dentists can help to prevent the torment of toothache and tooth loss. With your cooperation, dentists try to fight the effects of plaque - a soft film of bacteria that sticks to your teeth. The bacteria thrive on food particles. They conve sugar into acids that attack the tooth enamel, making it porous. Eventually, tooth decay results when the porous area collapse to form a cavity. You feel no discomfo at this stage but when the decay reaches the central pulp of your tooth, you may suffer <u>acute</u> pain.	
3	carefully brushed away, it harde tartar, which may <u>inflame</u> the gu results in a gap between tooth a bacteria that may infect your gu	ave another way of tormenting you. If plaque is not ens to form a calcified deposit called calculus or ums and make them pull away from the tooth. This and gum where trapped food provides a feast for ims. Your dentist can help to control this condition a tissue surrounding your teeth may become so

4 Your saliva provides a measure of protection from bacterial attack. Saliva needs between fifteen and forty five minutes to clear away food particles and neutralise the acid in the plaque on your teeth. The time depends on how much sticky sugar or food debris clings to your teeth. Apparently, it is during these minutes that your teeth are damaged. Thus, the amount of damage done to your teeth may depend

- not on the quality of sugar you eat, but on the frequency of your meals and sugary snacks.
- Dentists recommend having medical checkups once or twice a year depending on the condition of your teeth. During the checkup, your dentist will likely take x-rays and examine your teeth carefully for tooth decay. With children, dentists pay special attention to the newly erupted molars to see if they have any fissures or grooves on the biting surface. With adult patients, dentists are especially concerned about preventing gum disease. So if the dentist finds any deposits of hardened calculus, he will <u>scrape</u> them away. Most people tend to miss certain areas of their teeth each time they brush them, so your dentist may point out how you can improve your brushing skills. Some dentists refer their patients to a special trained dental hygienist for this important service.
- Dental treatment is no longer a traumatic experience. If you have damaged, missing or crooked teeth, you will be pleased to hear that dentists have many new techniques for <u>restoring</u> them while keeping pain at bay. Although restorative treatment is costly, many people feel that it is worth the expense. Perhaps the dentist can restore your ability to chew or he may be able to make your smile more attractive a matter of no small importance since disfigured teeth can affect the quality of your life.
- Probably you fear being scolded. You may worry that the dentist will belittle you for not taking better care of your teeth. Since such comments are bad for business, your fear of being <u>chided</u> is unfounded. Most dentists have an interest in speaking kindly to their clients. Admittedly, dentists play a pivotal role in our lives.

(An adaption from the Times of Zambia, June, 2011)

In each of the questions 1-9, select the best answer from the four options provided. Indicate your answer by drawing a circle around the letter on the question paper, as in the example given below. If you change your mind, cross out the initial choice very neatly then circle your revised answer clearly. For question 10, answer as instructed.

Example: People commonly suffered toothache and tooth loss ...

- A after the advent of modern dentistry.
- B before the coming of modern dentistry.
- C before and after the advent of modern dentistry.
- D because they were disfigured.
- B is the best answer and, as you can see, it has been circled.

1 Paragrap	ph 1: 'Toothless senior citizens' are	[2]	
A 0	dignified citizens without teeth.	107-107	
B i	mportant and energetic toothless citizens.		
C	old people without teeth.		
D r	espectful citizens holding senior government positions.		
2 Accordin	ng to Paragraph 2, modern dentistry seeks to avoid toothache and tooth le	oss	
by		[2]	
Α 6	emphasising education and cooperation in dentistry.		
B f	ighting the effects of plaque, toothache and tooth loss.		
C p	providing useful dental information and carrying out regular checkups.		
	underscoring regular checkups for toothache and tooth loss in modern dentistry.		
3 Paragrap	oh 2: How do the bacteria in food particles lead to tooth decay? They	[2]	
Α 0	convert acids into sugar, making the tooth enamel porous.		
	convert sugar into acids that attack the tooth enamel.		
C t	hrive on food particles found between the teeth.		
	ransform sugar into acids, making the tooth enamel porous, leading to avities.		
4 According	According to Paragraph 3, what is the serious consequence of calculus or tartar? [2]		
A 7	rapped food harbours bacteria that may be harmful to the gums.		
В (Gums are inflamed and pulled away from the teeth.		
C (Calculus hardens to form a calcified deposit.		
D E	Bacteria which forms plaque has a way of tormenting a person.		
5 How ofte	en you take your meals and sugary snacks	[2]	
A is	s dependent on how much sticky sugar or food debris clings to your teeth	١.	
B is	s largely responsible for the amount of damage done to your teeth.		
C n	nay determine the extent of damage done to your teeth.		
D n	nay depend on the amount of damage done to your teeth.		
6 According	ng to Paragraph 5, how many times would a dentist recommend having		
medical	checkups if the condition of the teeth is not good?	[2]	
A A	As often as possible		
В (Once a year		
C	Once or twice a year		
D T	Twice a year		
	ewly erupted molars have fissures or grooves on the biting surface, they was a surface of the surface of the surface.	vill [2]	
A b	be difficult to clean, thus causing them to decay.		
	be easy to clean, thus protecting them from tooth decay.		
	ook very attractive and healthy.		
	not need the attention of a specially trained dental hygienist.		

8	Denta	I treatment is no longer a traumatic experience because	[2]
	A	modern dentists employ new techniques that do not inflict pain on patien	nts.
	В	of the general lack of compassion among many dentists.	
	C	the price of the local anaesthetic is low enough for most people to afford	i.
	D	veneers are bonded to damaged teeth, giving them a new shape and appearance.	
9	Parag	raph 7 encourages us to	[2]
	Α	fear being scolded by dentists who sometimes lack kindness for their clie	nts.
	В	feel free with dentists as most of them readily offer their services.	
	C	shun dentists as most of them are fond of scolding their clients.	
	D	worry that the dentist will belittle his or her clients.	[2]
10	same	the underlined words in the passage find one word which means or nearly the same as the following words or phrases: Spell the s correctly.	the
	(i)	Bringing back to original state	[1/2]
	(ii)	Criticise	[½]
	(iii)	Prevented from doing something	[½]
	(iv)	Severe	[½]
		Structure [20 marks] th Section 1 and Section 2	
		Section 1: Transformations [10 Marks]	
inco	mplete	he following items, Sentence A is complete, but Sentence B is . Complete Sentence B each time making it as similar as possi to Sentence A. Make Sentence B one sentence, never two.	ble
Do n	ot make	any changes to the printed parts of Sentence B.	
Exa	mple: A	Rose is beautiful and charming.	
	F	Not only is Rose beautiful, she is also charming.	
1	A	As we walked along the road, the Headteacher greeted us.	
	В	Walking	[1]
2	A	No learner should be suspended from school without a proper reason.	
	В	Under no circumstances	
			[1]
		English/1121/2/2016	over

Page 8 of 9

3	A	Mr Kapunela authorised his wife to go to Zimbabwe.	
	В	Mr Kapunela let	[1]
4	A	Jane and Mary are studying law at the University of Zambia.	
	В	Jane, as	[1]
5	A	The new Headteacher delivered an inspiring speech.	
	В	What	[1]
6	A	Ronald reached Lusaka at mid-night. Five gunmen attacked him.	
	В	Reaching	[1]
7	A	As soon as they finished writing the examination, the library caught fire.	
	В	No sooner	
		***************************************	[1]
8	Α	They need to visit the museum now.	
	В	It's high time	[1]
9	A	Although he was poor, he sent his children to school.	
	В	In spite of	[1]
10	A	The ward is visited regularly by a team of doctors.	
	В	A team	[1]
In each	ach of	Vocabulary [½ × 20 marks] the following sentences, four words have been put in brackets. I ence, choose the best word and write it on the question paper in the provided. Spell the word correctly.	
Exar	nple:	The Board Chairperson presided <u>over</u> the meeting in a biased manner. (in, on, over, with)	
1	The o	debt was finally written	
	(of, c	off, out, over)	[1/2]
2		tay the Copperbelt was marvellous. sround, in, on)	[1/2]
3	He as	ssured us that he would look our problems.	
	(at, i	n, into, over)	[1/2]
4	Most	of the roads that were constructed were washed by the rains	•
	(awa	y, off, out, over)	[1/2]

5	The leader handed power to the new one. (in, on, over, up)	[1/2]
6	It is a good idea to explore other avenues to serve people living disabilities. (by, for, in, with)	[1/2]
7	In some hotels, the waiter's tip is included the bill. (at, in, on, with)	[1/2]
8	Teddy compared his answer Yveete's. (by, from, to, with)	[1/2]
9	It is not good to be so sensitive criticism. (at, by, to, with)	[1/2]
10	School children should be keen reading a lot of books. (at, in, of, on)	[½]
11	She is well qualified the job. (at, for, in, into)	[1/2]
12	I know that he is slow at understanding, but you have to be patient him. (at, for, of, with)	[½]
13	His findings were not consistent the facts. (at, for, in, with)	[1/2]
14	He is now able to cope his new job. (from, in, up, with)	[1/2]
15	Although Jack was advised to abstain alcohol, he could not a this advice. (against, away, from, off)	dhere to
16	Most people live cereal crops. (by, from, on, with)	[1/2]
17	Our class is capable producing very good results. (at, in, of, to)	[1/2]
18	John has borrowed a pen Mary. (by, from, to, with)	[1/2]
19	All the criminals were rounded by the police. (in, off, over, up)	[1/2]
20	Orphans are also entitled quality education. (for, off, to, with)	[1/2]

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